



## Circular

<b>Title:</b>	Surf Sport: Coolangatta Gold – Call for Chief Referee and Deputy Referee positions
<b>Document ID:</b>	Circular 60 /18-19
<b>Department:</b>	SLSA Capacity and Capability
<b>Audience:</b>	State/Territory Centres, Branches
<b>Summary:</b>	SLSA is calling for a Chief Referee and Deputy Referee for the Coolangatta Gold 2019 and 2020

SLSA is calling for applications for the roles of Chief Referee and Deputy Referee at the Coolangatta Gold 2019 and 2020.

### Event Dates:

- 2019: 12 - 13 October 2019, Gold Coast, QLD
- 2020: Dates TBC, Gold Coast, QLD

### Applications:

Applicants must be Club members with the appropriate current Senior Official qualification and experience.

All appointments will be made jointly decided by:

- SLSA Chair, Sport
- SLSA Sport Manager
- National Officiating Advisor

A position description for Chief Referee and Deputy Referee can be located within this Circular and via the Surf Sports Manual <https://www.manula.com/manuals/surf-life-saving-australi/surf-sports/1/en/topic/introduction>

**NOMINATIONS CLOSE: FRIDAY 14 JUNE 2019**

An interview may occur with the shortlisted applicants after nominations close and the successful candidate will be finalised as soon as possible after selection.

Application process:

- Email a copy of the completed application below
- Attach a cover letter addressing the relevant selection criteria found in the Position Description
- Indicate level of experience in:
  - o Accreditation
  - o Years of officiating
  - o Detail Club/Branch/State level officiating experience
  - o Detail National level officiating experience

**Note:** All applications must be sent through to [events@slsa.asn.au](mailto:events@slsa.asn.au). You will receive a confirmation receipt when your application has been received.



## OFFICIALS APPLICATION

FIRST NAME		LAST NAME	
ADDRESS			
SUBURB		STATE	POSTCODE
EMAIL			
MOBILE			
CLUB			

If you have any queries regarding the nomination process, please contact the SLSA Events Team at [events@slsa.asn.au](mailto:events@slsa.asn.au) or 02 9215 8000.



<b>Position Description – Championship Referee</b>	
<b>Reports to</b>	<ul style="list-style-type: none"> <li>• <b>Chair Championship Competition Committee</b></li> <li>• <b>SLSA Event Manager</b></li> </ul>
<b>Consults with</b>	<ul style="list-style-type: none"> <li>• Championship Competition Committee</li> <li>• Championship Safety &amp; Emergency Committee</li> <li>• Championship Organising Committee</li> <li>• SLSA Staff – various positions as appropriate</li> <li>• SLSA Volunteers</li> </ul>
<b>Purpose</b>	<ul style="list-style-type: none"> <li>• The purpose of the Championship Referee is to ensure the successful delivery of the Championship event.</li> </ul>
<b>Responsibilities</b>	<p><b>Overall</b> (extract from current edition of Surf Sports Manual)</p> <ul style="list-style-type: none"> <li>• In conjunction with the Competition Committee be responsible for all matters relating to the actual conduct of the competition and matters, of which the final settlement is not covered by SLSA rules. The Championship Referee will also implement the rules and regulations governing the competition or event being conducted.</li> <li>• Be aware at all times of the safety and welfare of competitors, officials and other personnel involved in the competition and have the authority to immediately suspend, wholly or in part, the competition and refer that decision to the Competition Committee.</li> <li>• The Championship Referee also has the authority to implement any search and rescue actions if necessary and notify the Competition Committee and the Safety and Emergency Management Coordinator.</li> <li>• Conduct pre and post briefings for senior Officials and/or Team Managers and/or coaches and/or competitors on the conduct and program for the competition including entry conditions, timetables, area layouts special events and safety and emergency arrangements.</li> <li>• Make any alteration to the program that they consider necessary and communicate these changes without delay to all interested parties. Any alterations should take into consideration the safety and welfare of both competitors and officials.</li> <li>• Consider and adjudicate upon reports, protests, breaches of rules and all matters relating to the conduct of officials, competitors, coaches, managers and events. Any decision made may be the subject of appeal as provided for in Section 14 – Protests, Appeals, Discipline.</li> <li>• Consider and adjudicate on any unbecoming conduct during the competition or event. If considered necessary, refer any offence or offenders to SLSA for consideration of further penalty.</li> <li>• If required, exercise the power to disqualify or penalise a competitor. The Championship Referee is not required to give notification of any disqualification or penalty until the conclusion of the relevant event.</li> <li>• Conduct any other briefings when considered necessary with Officials, Team Managers, coaches and competitors.</li> <li>• Report to the relevant SLSA authority on the conduct of the competition together with any appropriate recommendations.</li> </ul> <p>Surf Sports Manual found: Downloads&gt; Sport &gt; Surf Sports Manual &gt;Section 13</p> <p><b>Prior to Event</b></p> <ul style="list-style-type: none"> <li>• Attend site visits at applicable Championship locations</li> <li>• Review and provide input into planning and communications of the Championship event</li> </ul>



	<ul style="list-style-type: none"> <li>• Input into the development of the Championship program and timetable</li> <li>• Provide input into beach layout of competition areas and positioning of key infrastructure</li> <li>• Liaise with specific competitive/officials representative groups where necessary and report to the Event Organising Committee</li> <li>• Ensure Official's accreditation and working with children checks are current.</li> </ul> <p><b>During Event</b></p> <ul style="list-style-type: none"> <li>• Be a member of the Championship Competition Committee and Safety &amp; Emergency Committee.</li> <li>• Liaise with Area and Sectional Referees on all issues in relation to the conduct of events and implement any revised programming/timetabling</li> <li>• Review the conditions at alternate venues and provide advice to the Chair of the Championships Competitions Committee, Event Manager, Safety &amp; Emergency Management Coordinator and/or applicable Committees</li> <li>• Liaise with Medical Coordinator, Emergency Services and IRB Personnel where necessary</li> <li>• Ensure recording of all competitor results is being conducted correctly in each area</li> </ul> <p><b>Post Event</b></p> <ul style="list-style-type: none"> <li>• Provide input and feedback as appropriate for continual event improvement.</li> </ul>
<b>SELECTION CRITERIA</b>	Please address all three areas of the selection criteria below: qualifications, knowledge and experience and skills and attributes
<b>1. Qualifications</b>	<ol style="list-style-type: none"> <li>1. Surf Life Saving experience</li> <li>2. Accredited Senior Official</li> <li>3. Minimum 5 years experience in overseeing major state conducted events including planning and timetabling.</li> <li>4. Minimum 5 years senior level officiating experience at Australian Championships</li> </ol>
<b>2. Knowledge and experience</b>	<ol style="list-style-type: none"> <li>1. Experience working with fundraising/community associations/not-for-profit/membership organisations</li> <li>2. Sports competition management and administration</li> <li>3. Demonstrated understanding of WH&amp;S including risk management procedures/requirements</li> </ol>
<b>3. Skills and attributes</b>	<ol style="list-style-type: none"> <li>1. Relationship focused leadership</li> <li>2. Strong communication skills</li> <li>3. Ability to meet deadlines</li> <li>4. Ability to work with volunteers, employees, contractors, external partners and agencies</li> <li>5. High level report writing, presentation and liaison skills</li> <li>6. Communication and analytical skills</li> <li>7. Mentoring skills</li> <li>8. Physically fit</li> </ol>
<b>4. Culture</b>	<p>Actively demonstrate the organisational values:</p> <ul style="list-style-type: none"> <li>• <b>Brave</b> – We take calculated risks while striving for excellence</li> <li>• <b>Connected</b> – We seek opportunities to highlight the strengths of others</li> <li>• <b>Buoyant</b> – We are conscious of the energy we share</li> <li>• <b>Compassionate</b> – We walk a mile in their shoes</li> </ul>



Position Description – Championship Deputy Referee	
<b>Reports to</b>	<ul style="list-style-type: none"> <li>• Championship Referee</li> </ul>
<b>Consults with</b>	<ul style="list-style-type: none"> <li>• Championship Competition Committee</li> <li>• Championship Safety &amp; Emergency Committee</li> <li>• Championship Organising Committee</li> <li>• SLSA Staff – various positions as appropriate</li> <li>• SLSA Volunteers</li> </ul>
<b>Purpose</b>	<ul style="list-style-type: none"> <li>• The purpose of the position is to assist the Championship Referee in preparation and delivery of the Championship event.</li> </ul>
<b>Responsibilities</b>	<p><b>Overall</b> (extract from current edition of Surf Sports Manual)</p> <ul style="list-style-type: none"> <li>• Assist in the conduct and organisation of the competition and in the absence of the Championship Referee assume their authority and responsibilities.</li> <li>• Take control of a particular area of the competition with the Championship Referee’s authority or be assigned to a specific role or be designated a specific authority.</li> <li>• Be aware at all times of the safety and welfare of competitors, officials and other personnel involved in the competition and have the authority to immediately suspend wholly or in part the competition and refer that decision to the Championship Referee. In conjunction with the Area Risk and Response Officer, the Deputy Referee also have the authority to implement any search and rescue actions if necessary and notify the Championship Referee and the Safety and Emergency Management Coordinator.</li> </ul> <p>Surf Sports Manual found: Downloads&gt; Sport &gt; Surf Sports Manual &gt;Section 13</p> <p><b>Prior to Event</b></p> <ul style="list-style-type: none"> <li>• Review and provide input into the program, timetable and event circulars</li> <li>• Provide input into beach layout of competition areas and positioning of key infrastructure</li> <li>• Liaise with specific competitive/officials representative groups where necessary and report to the Championship Referee or Event Organising Committee</li> </ul> <p><b>During Event</b></p> <ul style="list-style-type: none"> <li>• Be a member of the Championship Competition Committee and Safety &amp; Emergency Committee.</li> <li>• Liaise with area and sectional referees on all issues in relation to the conduct of events and report to the Championship Referee</li> <li>• Review the conditions at alternate venues and provide advice to the Referee and/or applicable Committees</li> <li>• Work with the Area and Sectional referees to communicate and implement and revised programming/timetabling</li> <li>• Liaise with Medical Coordinator, Emergency Services and IRB Personnel where necessary</li> <li>• Ensure recording of all competitor results is being conducted correctly in each area</li> </ul> <p><b>Post Event</b></p> <ul style="list-style-type: none"> <li>• Provide input and feedback as appropriate for continual event improvement.</li> </ul>



SELECTION CRITERIA	Please address all three areas of the selection criteria below: qualifications, knowledge and experience and skills and attributes
1. Qualifications	5. Surf Life Saving experience 6. Accredited Senior Official 7. Minimum 5 years experience in overseeing major state conducted events including planning and timetabling. 8. Minimum 5 years senior level officiating experience at Australian Championships
2. Knowledge and experience	4. Experience working with fundraising/community associations/not-for-profit/membership organisations 5. Sports competition management and administration 6. Demonstrated understanding of WH&S including risk management procedures/requirements
3. Skills and attributes	9. Relationship focused leadership 10. Strong communication skills 11. Ability to meet deadlines 12. Ability to work with volunteers, employees, contractors, external partners and agencies 13. High level report writing, presentation and liaison skills 14. Communication and analytical skills 15. Mentoring skills 16. Physically fit
4. Culture	Actively demonstrate the organisational values: <ul style="list-style-type: none"> <li>• <b>Brave</b> – We take calculated risks while striving for excellence</li> <li>• <b>Connected</b> – We seek opportunities to highlight the strengths of others</li> <li>• <b>Buoyant</b> – We are conscious of the energy we share</li> <li>• <b>Compassionate</b> – We walk a mile in their shoes</li> </ul>